

Current Date

Point of Contact for Entity

Entity Name

Entity Mailing Address

**Re: *Name of Parcel*
 Conservation Easement Area Acres
 *Parcel Location***

Dear Point of Contact for Entity:

By signing this document, I am certifying that I meet the requirements set forth herein, which ensure that the Federal funds received are used to assist in purchasing the subject easement and are handled in a manner that protects the interests of the United States of America. These instructions are in addition to any closing instructions provided by the Grantee.

I, *Closing Agent name*, am responsible for having current knowledge of the requirements of state law in connection with closing real estate transactions and title clearance. The title insurance company must comply with all state laws, including title insurance reserves requirements. I am an approved agent licensed to engage in title insurance business in the State. The title insurance company must be approved by the State Insurance Commissioner.

I, *Closing Agent name* will provide evidence of liability insurance coverage for errors and omissions in the amount of at least \$1,000,000 and fidelity coverage of at least \$500,000 on each individual who will have access to the federal funds or provide an indemnification agreement from the title insurance for which I will close the transaction(s) satisfactory to the Natural Resources Conservation Service (NRCS), acting on behalf of the Commodity Credit Corporation, providing for reimbursement to NRCS for any loss of Federal funds caused by fraud or dishonest or failure by the attorneys, agents, or my employees to comply with these written closing instructions. Evidence of liability insurance will be provided to NRCS and the *Entity Name* prior to the transfer of Federal funds into escrow.

February 16, 2011

Page 2

I, *Closing Agent name*, will not close on an easement purchase for a spouse, children, partners, or business associates that have a financial interest in the real estate to be covered by the proposed easement.

The parties to this transaction are as follows:

List parties

Sincerely,

, *Closing Agent name*

cc: Natural Resources Conservation Service